

SWARTHMORE BOROUGH
DELAWARE COUNTY, PENNSYLVANIA

FINANCIAL STATEMENTS

DECEMBER 31, 2012

SWARTHMORE BOROUGH

FINANCIAL STATEMENTS

December 31, 2012

TABLE OF CONTENTS

Independent Auditors' Report	2-3
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position - Cash Basis	4
Statement of Activities - Cash Basis	5-6
Fund Financial Statements:	
Balance Sheet - Cash Basis - Governmental Funds	7-8
Statement of Revenues, Expenditures, and Changes in Fund Balances - Cash Basis - Governmental Funds	9-10
Statement of Revenues, Expenditures, and Changes in Fund Balance - Cash Basis –	
Budget and Actual - General Fund	11
Budget and Actual – Pension Tax Fund	12
Budget and Actual – Highway Aid Fund	13
Statement of Net Position - Cash Basis - Proprietary Funds	14
Statement of Revenues, Expenses, and Changes in Fund Net Position - Cash Basis - Proprietary Funds	15
Statement of Fiduciary Net Position - Cash Basis - Fiduciary Funds	16
Statement of Changes in Fiduciary Net Position - Cash Basis - Fiduciary Funds	17
Statement of Assets and Liabilities – Agency Funds	18
Notes to Financial Statements	19-44
Required Supplemental Information:	
Schedule of Funding Progress - Employees Pension Plan	46
Schedule of Funding Progress - Police Pension Plan	47
Schedule of Funding Progress – Police OPEB	48
Combining and Individual Fund Statements and Schedules:	
Combining Statement of Fiduciary Net Position - Cash Basis - Fiduciary Funds	49
Combining Statement of Changes in Fiduciary Net Position - Cash Basis - Fiduciary Funds	50



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INDEPENDENT AUDITORS' REPORT

To the Borough Council
Swarthmore Borough

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Swarthmore Borough, Delaware County, Pennsylvania as of and for the year ended December 31, 2012, which collectively comprise the Borough's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion

The financial statements do not include financial data for the Borough's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Borough's primary government unless the Borough also issues financial statements for the financial reporting entity that include the financial data for its component units. The Borough has not issued such reporting entity financial statements. Because of this departure from accounting principles generally accepted in the United States of America, the assets, liabilities, net position, revenues, and expenses of the aggregate discretely presented component units have not been presented. The amounts are not available so the effect of the omission cannot be determined.

Adverse Opinion

In our opinion, because of the omission of the discretely presented component units, as discussed above, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the discretely presented component units of Swarthmore Borough, Delaware County, Pennsylvania, as of December 31, 2012, and the changes in its financial position thereof for the year then ended.

Unmodified Opinion

In addition, in our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position – cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information for the primary government of Swarthmore Borough, Delaware County, Pennsylvania, as of December 31, 2012, and the respective changes in financial position – cash basis, thereof and the respective budgetary comparisons for the General Fund and each major special revenue fund, for the year ended in conformity with the basis of accounting described in Note 1.

Other-Matters

As discussed in Note 1, Swarthmore Borough, Delaware County, Pennsylvania, prepares its financial statements on the cash basis, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Swarthmore Borough, Delaware County, Pennsylvania has not presented the management discussion and analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Accounting principles generally accepted in the United States of America require that the historical trend information on pages 46 to 48 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Swarthmore Borough, Delaware County, Pennsylvania's financial statements as a whole. The combining and individual fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



Bee, Bergvall and Company, P.C.
Certified Public Accountants

June 25, 2013

SWARTHMORE BOROUGH

STATEMENT OF NET POSITION – CASH BASIS

December 31, 2012

	Primary Government		
	Governmental	Business-Type	Total
	Activities	Activities	
<u>ASSETS</u>			
Cash and cash equivalents	\$ 768,882	\$ 145,132	\$ 914,014
Internal balances	220,905	(220,905)	-
Total Assets	989,787	(75,773)	914,014
<u>LIABILITIES</u>			
Payroll liabilities	51,659	-	51,659
Total Liabilities	51,659	-	51,659
<u>NET POSITION</u>			
Restricted for:			
Pension	138,242	-	138,242
Highways and streets	28,795	-	28,795
Debt service	2,934	-	2,934
Downtown Revitalization	32,935	-	32,935
Unrestricted	735,222	(75,773)	659,449
Total Net Position	\$ 938,128	\$ (75,773)	\$ 862,355

The notes to the financial statements are an integral part of this statement.

SWARTHMORE BOROUGH

STATEMENT OF ACTIVITIES – CASH BASIS

For the Year Ended December 31, 2012

	Total Primary Government	Governmental Activities			
		Total	Adminis- trative	Permits & Licenses	Public Safety
Expenses:					
Program expenses	\$ 4,271,820	\$ 2,855,846	\$ 993,234	\$ 30,259	\$ 1,204,780
Debt service	288,651	175,289	175,289	-	-
Total Expenses	4,560,471	3,031,135	1,168,523	30,259	1,204,780
Program Revenues:					
Charges for services	1,804,435	440,954	4,875	182,534	148,730
Operating grants and contributions	254,028	254,028	92,301	-	46,569
Capital grants and contributions	62,756	62,756	-	-	-
Total Program Revenues	2,121,219	757,738	97,176	182,534	195,299
Net (Expense) Revenue	(2,439,252)	(2,273,397)	(1,071,347)	152,275	(1,009,481)
General Revenues:					
Taxes:					
Real estate	1,966,446	1,966,446			
Transfer tax	136,754	136,754			
Local services tax	86,655	86,655			
Grants and contributions not restricted to specific programs	114,500	114,500			
Investment earnings	416	250			
Miscellaneous	144,566	144,566			
Proceeds from debt issuance	33,472	33,472			
Total General Revenues	2,482,809	2,482,643			
Change in Net Position	43,557	209,246			
Net Position - Beginning	818,798	728,882			
Net Position - Ending	\$ 862,355	\$ 938,128			

Governmental Activities				Business-Type Activities		
Public Works	Libraries	Community Development	Park & Recreation	Total	Solid Waste	Sewer
\$ 381,074	\$ 120,000	\$ 22,500	\$ 103,999	\$ 1,415,974	\$ 486,094	\$ 929,880
-	-	-	-	113,362	-	113,362
<u>381,074</u>	<u>120,000</u>	<u>22,500</u>	<u>103,999</u>	<u>1,529,336</u>	<u>486,094</u>	<u>1,043,242</u>
76,124	-	-	28,691	1,363,481	540,398	823,083
115,158	-	-	-	-	-	-
62,756	-	-	-	-	-	-
<u>254,038</u>	<u>-</u>	<u>-</u>	<u>28,691</u>	<u>1,363,481</u>	<u>540,398</u>	<u>823,083</u>
(127,036)	(120,000)	(22,500)	(75,308)	(165,855)	54,304	(220,159)
				-	-	-
				-	-	-
				-	-	-
				-	-	-
				166	71	95
				-	-	-
				-	-	-
				<u>166</u>	<u>71</u>	<u>95</u>
				(165,689)	54,375	(220,064)
				89,916	(66,053)	155,969
				<u>\$ (75,773)</u>	<u>\$ (11,678)</u>	<u>\$ (64,095)</u>

The notes to the financial statements are an integral part of this statement.

SWARTHMORE BOROUGH
BALANCE SHEET – CASH BASIS
GOVERNMENTAL FUNDS

December 31, 2012

	<u>General</u>	<u>Pension Tax</u>	<u>Capital Reserve</u>	<u>Capital Projects</u>	<u>Highway Aid</u>
<u>ASSETS</u>					
Current Assets					
Cash and cash equivalents	\$ 413,228	\$ 138,242	\$ 70,992	\$ 53,962	\$ 14,026
Due from other funds	<u>398,531</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,226</u>
Total Assets	<u>\$ 811,759</u>	<u>\$ 138,242</u>	<u>\$ 70,992</u>	<u>\$ 53,962</u>	<u>\$ 31,252</u>
 <u>LIABILITIES AND FUND BALANCES</u>					
Liabilities					
Payroll liabilities	\$ 51,659	\$ -	\$ -	\$ -	\$ -
Due to other funds	<u>149,552</u>	<u>-</u>	<u>-</u>	<u>280</u>	<u>2,457</u>
Total Liabilities	<u>201,211</u>	<u>-</u>	<u>-</u>	<u>280</u>	<u>2,457</u>
 Fund Balances					
Restricted for:					
Pension	-	138,242	-	-	-
Highways and streets	-	-	-	-	28,795
Debt service	-	-	-	-	-
Community revitalization	-	-	-	-	-
Committed for:					
Post-retirement benefits	156,314	-	-	-	-
Assigned for:					
Capital costs	-	-	70,992	53,682	-
Unassigned	<u>454,234</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>610,548</u>	<u>138,242</u>	<u>70,992</u>	<u>53,682</u>	<u>28,795</u>
 TOTAL LIABILITIES AND FUND BALANCES					
	<u>\$ 811,759</u>	<u>\$ 138,242</u>	<u>\$ 70,992</u>	<u>\$ 53,962</u>	<u>\$ 31,252</u>

<u>Debt Service</u>	<u>Other Governmental Fund Community Revitalization</u>	<u>Total Governmental Funds</u>
\$ 45,497	\$ 32,935	\$ 768,882
<u>-</u>	<u>-</u>	<u>415,757</u>
<u>\$ 45,497</u>	<u>\$ 32,935</u>	<u>\$ 1,184,639</u>
\$ -	\$ -	\$ 51,659
<u>42,563</u>	<u>-</u>	<u>194,852</u>
<u>42,563</u>	<u>-</u>	<u>246,511</u>
-	-	138,242
-	-	28,795
2,934	-	2,934
-	32,935	32,935
-	-	156,314
-	-	124,674
<u>-</u>	<u>-</u>	<u>454,234</u>
<u>2,934</u>	<u>32,935</u>	<u>938,128</u>
<u>\$ 45,497</u>	<u>\$ 32,935</u>	<u>\$ 1,184,639</u>

The notes to the financial statements are an integral part of this statement.

SWARTHMORE BOROUGH

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – CASH BASIS – GOVERNMENTAL FUNDS

For the Year Ended December 31, 2012

	<u>General</u>	<u>Pension Tax</u>	<u>Capital Reserve</u>	<u>Capital Projects</u>	<u>Highway Aid</u>
Revenues					
Taxes:					
Real estate	\$ 1,604,556	\$ 184,823	\$ -	\$ -	\$ -
Transfer tax	136,754	-	-	-	-
Local services tax	86,655	-	-	-	-
Fees, licenses and permits	275,580	-	-	-	-
Investment income and rent	195	-	15	15	16
Intergovernmental revenues	2,898	89,403	-	62,756	115,158
Fines and forfeitures	31,817	-	-	-	-
Program revenues	226,603	-	-	-	-
Other	166,020	-	-	-	-
Total Revenues	<u>2,531,078</u>	<u>274,226</u>	<u>15</u>	<u>62,771</u>	<u>115,174</u>
Expenditures					
Current:					
General government	257,057	-	-	-	-
Public safety	1,158,661	-	29,809	-	-
Health	1,550	-	-	-	-
Highways and roads	192,760	-	-	64,104	119,745
Libraries	120,000	-	-	-	-
Culture and recreation	103,999	-	-	-	-
Community revitalization	22,500	-	-	-	-
Miscellaneous	471,883	262,744	-	-	-
Debt service:					
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Total Expenditures	<u>2,328,410</u>	<u>262,744</u>	<u>29,809</u>	<u>64,104</u>	<u>119,745</u>
Excess (Deficiency) of Revenues Over Expenditures					
	<u>202,668</u>	<u>11,482</u>	<u>(29,794)</u>	<u>(1,333)</u>	<u>(4,571)</u>
Other Financing Sources (Uses)					
Proceeds from new lease	33,472	-	-	-	-
Operating transfers in	-	-	20,622	-	-
Operating transfers out	(20,622)	-	-	-	-
Total Other Financing Sources (Uses)	<u>12,850</u>	<u>-</u>	<u>20,622</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	215,518	11,482	(9,172)	(1,333)	(4,571)
Fund Balance - Beginning	<u>395,030</u>	<u>126,760</u>	<u>80,164</u>	<u>55,015</u>	<u>33,366</u>
Fund Balance - Ending	<u>\$ 610,548</u>	<u>\$ 138,242</u>	<u>\$ 70,992</u>	<u>\$ 53,682</u>	<u>\$ 28,795</u>

<u>Debt Service</u>	<u>Other Governmental Fund Community Revitalization</u>	<u>Total Governmental Funds</u>
\$ 177,067	\$ -	\$ 1,966,446
-	-	136,754
-	-	86,655
-	-	275,580
-	9	250
-	-	270,215
-	-	31,817
-	-	226,603
-	-	166,020
<u>177,067</u>	<u>9</u>	<u>3,160,340</u>
-	-	257,057
-	-	1,188,470
-	-	1,550
-	4,465	381,074
-	-	120,000
-	-	103,999
-	-	22,500
-	-	734,627
135,485	-	135,485
39,804	-	39,804
<u>175,289</u>	<u>4,465</u>	<u>2,984,566</u>
<u>1,778</u>	<u>(4,456)</u>	<u>175,774</u>
-	-	33,472
-	-	20,622
-	-	(20,622)
<u>-</u>	<u>-</u>	<u>33,472</u>
1,778	(4,456)	209,246
1,156	37,391	728,882
<u>\$ 2,934</u>	<u>\$ 32,935</u>	<u>\$ 938,128</u>

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE – CASH BASIS – BUDGET AND ACTUAL

For the Year Ended December 31, 2012

	GENERAL FUND			Variance with Final Budget Over (under)
	Budgeted Amounts		Actual	
	Original	Final		
Revenues				
Taxes				
Real estate	\$ 1,610,750	\$ 1,610,750	\$ 1,604,556	\$ (6,194)
Transfer tax	90,000	90,000	136,754	46,754
Local services tax	90,000	90,000	86,655	(3,345)
Fees, licenses and permits	166,750	166,750	275,580	108,830
Interest and rent	150	150	195	45
Intergovernmental revenues	2,500	2,500	2,898	398
Fines and forfeitures	40,000	40,000	31,817	(8,183)
Program revenues	244,800	244,800	226,603	(18,197)
Other	89,932	89,932	166,020	76,088
Total Revenues	<u>2,334,882</u>	<u>2,334,882</u>	<u>2,531,078</u>	<u>196,196</u>
Expenditures				
Current:				
General government	271,825	271,825	257,057	14,768
Public safety	1,141,062	1,141,062	1,125,189	15,873
Health	1,500	1,500	1,550	(50)
Highways and roads	175,118	175,118	192,760	(17,642)
Libraries	120,000	120,000	120,000	-
Culture and recreation	89,100	89,100	103,999	(14,899)
Community revitalization	22,500	22,500	22,500	-
Miscellaneous	519,237	519,237	471,883	47,354
Total Expenditures	<u>2,340,342</u>	<u>2,340,342</u>	<u>2,294,938</u>	<u>45,404</u>
Excess (Deficiency) of Revenues Over Expenditures	(5,460)	(5,460)	236,140	241,600
Other Financing Sources (Uses)				
Operating transfers out	(20,622)	(20,622)	(20,622)	-
Total Other Financing Sources (Uses)	<u>(20,622)</u>	<u>(20,622)</u>	<u>(20,622)</u>	<u>-</u>
Net Change in Fund Balance	(26,082)	(26,082)	215,518	241,600
Fund Balance - Beginning	<u>395,030</u>	<u>395,030</u>	<u>395,030</u>	
Fund Balance - Ending	<u>\$ 368,948</u>	<u>\$ 368,948</u>	<u>\$ 610,548</u>	

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

PENSION TAX FUND

STATEMENT OF REVENUES, EXPENDITURES, AND FUND
BALANCE – CASH BASIS – BUDGET AND ACTUAL

DECEMBER 31, 2012

	<u>PENSION TAX FUND</u>			Variance with Final Budget Over (under)
	<u>Budgeted Amounts</u>		<u>Actual</u>	
	<u>Original</u>	<u>Final</u>		
Revenues				
Property taxes	\$ 187,225	\$ 187,225	\$ 184,823	\$ (2,402)
Intergovernmental revenues	80,000	80,000	89,403	9,403
Total Revenues	<u>267,225</u>	<u>267,225</u>	<u>274,226</u>	<u>7,001</u>
Expenditures				
Current:				
Miscellaneous	262,744	262,744	262,744	-
Total Expenditures	<u>262,744</u>	<u>262,744</u>	<u>262,744</u>	<u>-</u>
Excess (Deficiency) of Revenues Over Expenditures	4,481	4,481	11,482	7,001
Fund Balance - Beginning	<u>126,760</u>	<u>126,760</u>	<u>126,760</u>	
Fund Balance - Ending	<u>\$ 131,241</u>	<u>\$ 131,241</u>	<u>\$ 138,242</u>	

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

HIGHWAY AID FUND

STATEMENT OF REVENUES, EXPENDITURES, AND FUND
BALANCE – CASH BASIS – BUDGET AND ACTUAL

DECEMBER 31, 2012

	<u>HIGHWAY AID FUND</u>			Variance with Final Budget Over (under)
	<u>Budgeted Amounts</u>		<u>Actual</u>	
	<u>Original</u>	<u>Final</u>		
Revenues				
Interest	\$ 25	\$ 25	\$ 16	\$ (9)
Intergovernmental revenues	123,730	123,730	115,158	(8,572)
Other	42,000	42,000	-	(42,000)
Total Revenues	<u>165,755</u>	<u>165,755</u>	<u>115,174</u>	<u>(50,581)</u>
Expenditures				
Current:				
Highways and roads	<u>140,350</u>	<u>140,350</u>	<u>119,745</u>	<u>20,605</u>
Total Expenditures	<u>140,350</u>	<u>140,350</u>	<u>119,745</u>	<u>20,605</u>
Excess (Deficiency) of Revenues Over Expenditures	25,405	25,405	(4,571)	(29,976)
Fund Balance - Beginning	<u>33,366</u>	<u>33,366</u>	<u>33,366</u>	
Fund Balance - Ending	<u>\$ 58,771</u>	<u>\$ 58,771</u>	<u>\$ 28,795</u>	

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

STATEMENT OF NET POSITION – CASH BASIS
PROPRIETARY FUNDS

December 31, 2012

	<u>Business-Type Activities</u> <u>Proprietary Funds</u>		
	<u>Sewer &</u> <u>Solid Waste</u>	<u>Sanitary</u> <u>Sewer</u>	<u>Total</u>
<u>ASSETS</u>			
Current Assets			
Cash	\$ 113,254	\$ 31,878	\$ 145,132
Due from other funds	113,924	4,629	118,553
Total Current Assets	<u>\$ 227,178</u>	<u>\$ 36,507</u>	<u>\$ 263,685</u>
 <u>LIABILITIES AND NET POSITION</u>			
Liabilities			
Due to other funds	\$ 339,458	\$ -	\$ 339,458
Total Liabilities	<u>339,458</u>	<u>-</u>	<u>339,458</u>
Unrestricted	<u>(112,280)</u>	<u>36,507</u>	<u>(75,773)</u>
Total Net Position	<u>\$ (112,280)</u>	<u>\$ 36,507</u>	<u>\$ (75,773)</u>

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

STATEMENT OF REVENUES, EXPENSES, AND CHANGES
IN FUND NET POSITION – CASH BASIS – PROPRIETARY FUNDS

For the Year Ended December 31, 2012

	Business-Type Activities Proprietary Funds		
	Sewer & Solid Waste	Sanitary Sewer	Total
Operating Revenues			
Trash service charges	\$ 498,729	\$ -	\$ 498,729
Sewer service charges	822,439	-	822,439
Other revenues	42,313	-	42,313
Total Operating Revenues	1,363,481	-	1,363,481
Operating Expenses			
Trash operations	349,258	-	349,258
Sewer operations	607,499	185,539	793,038
General and administrative	273,679	-	273,679
Total Operating Expenses	1,230,436	185,539	1,415,975
Operating Income (Loss)	133,045	(185,539)	(52,494)
Nonoperating Revenues (Expense)			
Net earnings on investments	142	24	166
Interest expense	(26,877)	-	(26,877)
Principal paid on debt	(86,485)	-	(86,485)
Total Nonoperating Revenues (Expense)	(113,220)	24	(113,196)
Change in Net Position	19,825	(185,515)	(165,690)
Net Position - Beginning	(132,105)	222,022	89,917
Net Position - Ending	\$ (112,280)	\$ 36,507	\$ (75,773)

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

STATEMENT OF FIDUCIARY NET POSITION – CASH BASIS
FIDUCIARY FUNDS

December 31, 2012

	<u>Pension</u> <u>Trust Funds</u>	<u>Agency</u> <u>Funds</u>	<u>Total</u> <u>Fiduciary</u> <u>Funds</u>
<u>ASSETS</u>			
Cash	\$ 35,298	\$ 3,267	\$ 38,565
Receivables	33,494	-	33,494
Investments, at fair value			
Mutual funds-Fixed income	1,591,151	-	1,591,151
Mutual funds-Equity	2,096,812	-	2,096,812
Mutual funds-International equity	867,401	-	867,401
Total Investments	<u>4,555,364</u>	<u>-</u>	<u>4,555,364</u>
TOTAL ASSETS	<u>4,624,156</u>	<u>3,267</u>	<u>4,627,423</u>
<u>LIABILITIES</u>			
Escrows payable	<u>-</u>	<u>3,267</u>	<u>3,267</u>
<u>NET POSITION</u>			
Net Position - Restricted for:			
Pension benefits	<u>\$ 4,624,156</u>	<u>\$ -</u>	<u>\$ 4,624,156</u>

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION – CASH BASIS
FIDUCIARY FUNDS

For the Year Ended December 31, 2012

	<u>Pension Trust Funds</u>
Additions	
Contributions	
Municipal contributions	\$ 221,083
Employee contributions	64,180
State contributions	<u>89,403</u>
Total Contributions	<u>374,666</u>
Investment Earnings	
Net appreciation (depreciation) in fair value of investments	405,649
Interest	<u>89,536</u>
Total Investment Earnings	495,185
Less: Investment expense	<u>(33,000)</u>
Net Investment Earnings	<u>462,185</u>
Total Additions	<u>836,851</u>
Deductions	
Administrative expense	13,906
Benefits	<u>285,400</u>
Total Deductions	<u>299,306</u>
Change in Net Position	537,545
Net Position - Restricted for Pension Benefits:	
Beginning of Year	<u>4,086,611</u>
End of Year	<u>\$ 4,624,156</u>

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

STATEMENT OF ASSETS AND LIABILITIES – AGENCY FUNDS

For the Year Ended December 31, 2012

<u>ESCROW FUND</u>	Balance January 1, <u>2012</u>	<u>Additions</u>	<u>Deductions</u>	Balance December 31, <u>2012</u>
ASSETS				
Cash	\$ <u>3,267</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>3,267</u>
LIABILITIES				
Escrow Payable	\$ <u>3,267</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>3,267</u>

The notes to the financial statements are an integral part of this statement

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies

A. Reporting entity

Swarthmore Borough is a municipal corporation existing and operating under the Borough Code of the Commonwealth of Pennsylvania. The accompanying financial statements present the primary government. In evaluating the Borough (the primary government) as a reporting entity, all potential component units that may or may not fall within the financial accountability of the Borough have been addressed. Financial accountability is present if the Borough appoints a voting majority of a component unit's governing body and has the ability to impose its will on the organization or if there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Borough. There are two component units, described as an entity for which the government is considered to be financially accountable.

The following component units are not included in the financial statements:

Swarthmore Public Library
Swarthmore Borough Authority

Complete financial statements for the individual component units may be obtained at each entity's respective administrative offices as follows: *Swarthmore Public Library*, 121 Park Avenue, Swarthmore, PA 19081, *Swarthmore Borough Authority*, 121 Park Avenue, Swarthmore, PA 19081.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

B. Government-wide and fund financial statements (continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

Measurement focus is a term used to describe “how” transactions are recorded within various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the cash basis of accounting, as defined.

In the fund financial statements, the “current financial resources” measurement focus, as applied to the cash basis of accounting, is used as appropriate:

- a. All government and proprietary funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

**C. Measurement focus, basis of accounting, and financial statement presentation
(continued)**

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-like activities are presented using the cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions in the government-wide statements and proprietary fund statements. This basis is a comprehensive basis of accounting other than accounting generally accepted in the United States of America. As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are *not* recorded in these financial statements.

If the Borough utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

Financial Statement Presentation

The government reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Pension Tax Fund* is a special revenue fund used to account for the collection of taxes used to fund the Borough's pension plans. The primary revenue stream is real estate taxes and grants revenue.

The *Capital Reserve Fund* is a capital fund used primarily for purchase of major pieces of equipment.

The *Capital Projects Fund* is a capital fund used to account for the various capital projects within the Borough.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

Financial Statement Presentation

The *Highway Aid Fund* is a special revenue fund used to account for highway related projects in the Borough. The primary revenue stream is grant revenue.

The *Debt Service Fund* accounts for the resources accumulated and payments made for principal and interest payments on long-term debt of governmental funds.

The *Downtown Revitalization Fund* is a capital fund used to account for community improvements.

The government reports the following proprietary fund types:

The *Sewer & Solid Waste Fund* is a proprietary fund used to account for revenue and expenditures relating to sewer, recycling, and trash. Revenues include money from current and delinquent sewer and trash fees, and recycling sales. Expenditures include sanitary and storm sewer maintenance and repair, sanitary sewage treatment, trash collection, recycling collection, and an allocated portion of Borough administrative expenditures.

The *Sanitary Sewer Fund* is a capital proprietary fund used for major sanitary sewer repairs. Revenue is derived from money raised by sewer fees assessed in the Sewer & Solid Waste Fund. The monies are transferred to the capital fund annually. Expenditures are restricted to repairs of the Borough's sanitary sewer lines and related engineering costs.

The government reports the following fiduciary fund types:

The *Pension Trust Funds* accounts for the activities of the Police and Employees Pension plans, which accumulate resources for pension benefit payments to qualified employees.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

Financial Statement Presentation (continued)

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for enterprise funds include payroll, inter governmental payments, and treatment costs. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Use of estimates

The preparation of the financial statements in conformity with the cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

E. Assets, liabilities, and net assets or equity

1. *Deposits and investments*

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the government are reported at fair value. The Pennsylvania Local Government Investment Trust operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

E. Assets, liabilities, and net assets or equity *(continued)*

1. Deposits and investments *(continued)*

With the exception of Pension Trust Funds, state law allows the government to invest in obligations of the United States of America, the Commonwealth of Pennsylvania, or any agency or instrumentality of either, which are secured by the full faith and credit of such entity.

The law also allows for the Government to invest in certificates of deposit of banks, savings and loans, and savings banks both within and outside the Commonwealth of Pennsylvania, provided such amounts are insured by the Federal Deposit Insurance Corporation (FDIC) or other like insurance, and that deposits in excess of such insurance are collateralized by the depository. The state also imposes limitations with respect to the amount of investment in certificates of deposit to the extent that such deposits may not exceed 20% of a bank's total capital surplus or 20% of a savings and loan's or savings bank's assets, net of its liabilities. The government may also invest in shares of registered investment companies, provided that investments of the Company are authorized investments, as noted above. The government has adopted an investment policy.

The law provides that the government's Pension Trust Funds may invest in any form or type of investment, financial instrument, or financial transaction if determined by the government to be prudent. The Borough is authorized by Borough Council to invest in accordance with the laws of the Commonwealth of Pennsylvania and the approved investment policy statement.

2. Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances". Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

E. Assets, liabilities, and net assets or equity (continued)

2. *Receivables and payables (continued)*

Property taxes are levied as of January 1 on property values assessed as of the same date. Sewer and trash fees are assessed as of the same date. Taxes and fees are billed February 1 and payable under the following terms: a 2% discount February 1 through March 31; face amount April 1 through May 31; and a 10% penalty after June 1. Any unpaid bills at December 31 are subject to lien, and penalties and interest are assessed. The Borough employs an elected tax collector to collect the property tax, sewer and trash fees levied. The tax collector remits Borough taxes and fees at least monthly and is paid a salary.

3. *Compensated absences*

It is the government's policy to permit employees to accumulate earned but unused sick pay benefits. There is no liability for unpaid accumulated sick pay benefits in the financial statements since they are being reported on the cash basis of accounting, as described in Note I, C. The liability at December 31, 2012 was \$200,237.

4. *Long-term obligations*

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are not expensed as paid under the cash basis of accounting. Any issuance premiums or discounts, as well as issuance costs, are expensed at the time of issuance.

5. *Net Position*

In the government-wide financial statements, net position is classified in the following categories:

Restricted net position - This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position - This category represents net position of the entity, not restricted for any project or other purpose.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

I. Summary of significant accounting policies (Continued)

E. Assets, liabilities, and net assets or equity (continued)

6. *Fund Balance*

Governmental funds report fund balance in classifications based primarily on the extent to which the Borough is bound to honor constraints on the specific purposes for which amounts in the funds can be spent. Fund balance for governmental funds can consist of the following:

Nonspendable Fund Balance - includes amounts that are (a) not in spendable form, or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example: inventories, prepaid amounts, and long-term notes receivable.

Restricted Fund Balance - includes amounts that are restricted for specific purposes stipulated by external resources providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.

Committed Fund Balance - includes amounts that can only be used for the specific purposes determined by a formal action of the Borough’s highest level of decision-making authority, the Borough Council. Commitments may be changed or lifted only by the Borough taking the same formal action that imposed the constraint originally (for example: resolution and ordinance).

Assigned Fund Balance - includes amounts intended to be used by the Borough for specific purposes that are neither restricted nor committed. Intent is expressed by (a) the Borough Council or (b) a body (a budget, finance committee, or Borough Manager and Finance Director) to which the assigned amounts are to be used for specific purposes. Assigned amounts also include all residual amounts in governmental funds (except negative amounts) that are not classified as nonspendable, restricted, or committed.

Unassigned Fund Balance - this residual classification is used for all negative fund balances in Special Revenue, Capital Projects, and Debt Service funds; or any residual amounts in the General Fund.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is depleted in the order of restricted, committed, assigned, and unassigned. In all cases, encumbrance amounts have been assigned for specific purposes for which resources already have been allocated.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

II. Stewardship, compliance, and accountability

A. Budgetary information

Annual budgets are adopted on the cash basis of accounting which is a basis of accounting other than generally accepted accounting principles for all funds except the capital projects funds (including sanitary sewer). All appropriations lapse at year end unless the Borough Council approves a carry-over of an unused budget line item.

Beginning at least thirty days prior to the adoption of the budget, a proposed budget is prepared in a manner designated by Borough Council. Notice that the proposed budget is available for inspection is published by the Borough Secretary in a newspaper of general circulation. The budget is then made available for a ten day period. The Council must adopt the budget through a motion by December 31. It is also the duty of Council to adopt an ordinance levying taxes as allowed by Borough Code.

All budget revisions require the approval of the Borough Council.

On the budgetary comparison schedule for the General Fund, capital lease proceeds are shown net of expenses on the public safety line. In the fund statements, capital lease proceeds are shown as nonoperating revenues.

B. Excess of expenditures over appropriations

For the year ended December 31, 2012, the General Fund expenditures exceeded appropriations in the categories of health, highway and roads, and culture and recreation by a total of \$32,591. These expenditures were funded by greater than anticipated revenues.

C. Deficit fund equity

There is a deficit fund balance in the Sewer & Solid Waste Fund that the Borough will address during the 2013 fiscal year.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

III. Detailed notes on all funds

A. Deposits and investments

Custodial Credit Risk – Deposits. In the case of deposits, this is the risk that in the event of a bank failure, the government’s deposits may not be returned to it. As of December 31, 2012, the government’s carrying amount of deposits was \$914,014 (includes all operating and capital funds) and the bank balance was \$945,254, the difference being outstanding checks and deposits. Of the bank balance, up to \$434 is covered by federal depository insurance. Any balances exceeding federal depository insurance are exposed to custodial credit risk because it is uninsured and collateralized with securities held by the pledging institution’s trust department or agent, but not in the government’s name. The risks of default are eliminated due to the constraints imposed upon allowable investment instruments by the Borough’s investment policy and through state limitations as discussed in Note I, D, 1.

The government has carrying deposits of \$916,036 in external investment pools, held with PLGIT Bank. These deposits are considered cash equivalents because of their short maturity dates. The external investment pool was rated AAAM by Standard & Poor’s and has average maturities of less than 30 days.

Custodial Credit Risk – Investments. For an investment, this is the risk that, in the event of a failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. All investments are “held in the name of the government” and thus not exposed to custodial credit risk.

As of December 31, 2012, the government had the following investments:

	<u>Average Maturity</u>	<u>Fair Value</u>
Fiduciary Funds:		
Money market funds	45 days	\$ 38,565
Mutual funds-Fixed income	3-9 years	1,591,151
Mutual funds-Equity	---	2,096,812
Mutual funds-International equity	---	867,401
Total Fiduciary Funds		<u>\$ 4,593,929</u>

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

III. Detailed notes on all funds (Continued)

A. Deposits and investments (continued)

Interest Rate Risk. This is the risk that changes in interest rates will adversely affect the fair market value of an investment. As a means of managing its exposure to fair value losses arising from increasing interest rates, the government's investment policy structures the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and by limiting operating funds to being invested in shorter-term securities, money market funds, or similar investment pools. The policy outlines allowable maximum maturities based on the type of investments held.

Credit Risk. This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law limits the investment of governmental funds as described in Section 1, Note D. The government's investment policy (when not in violation of state law) requires for fixed income securities (here defined as bonds, preferred stocks, and money market instruments) to be "investment grade" as defined as S&P. If a corporate bond rating falls below A- by S&P, or the equivalent by other rating services, it is the plan's policy to sell the holding unless a reason is documented in writing by the investment advisors. The mutual funds-fixed income accounts had average ratings of AA and AAA by Moody's (one fund was unrated). The money market funds were unrated.

Concentration of Credit Risk. This is the risk of loss attributed to the magnitude of a government's investment in a single issuer. There were no concentrations of credit risk exceeding 5% in any one single user for December 31, 2012.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

III. Detailed notes on all funds (Continued)

B. Interfund receivables, payables, and transfers

Due to/from other funds: Interfund balances are primarily the result of expensing of payroll between funds.

	<u>Due From</u> <u>Other Funds</u>	<u>Due To</u> <u>Other Funds</u>
General	\$ 398,531	\$ 149,552
Capital Projects	-	280
Highway Aid	17,226	2,457
Debt Service	-	42,563
Sewer & Solid Waste	113,924	339,458
Sanitary Sewer	4,629	-
Total	<u>\$ 534,310</u>	<u>\$ 534,310</u>

Interfund transfers: Interfund transfers are primarily the result of reimbursement of expenses, saving for future capital projects, and the sharing of debt services expenses.

	<u>Transfer Out</u>	<u>Transfer In</u>
General	\$ 20,622	-
Capital Reserve	-	20,622
Total	<u>\$ 20,622</u>	<u>\$ 20,622</u>

C. Leases

Operating Leases

The government leases various pieces of office equipment under noncancelable operating leases. Total liabilities under these leases are considered immaterial to the financial statements.

Capital Leases

The assets acquired through capital leases are as follows:

Asset:	Governmental <u>Activities</u>
Vehicles	<u>\$ 33,472</u>

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

III. Detailed notes on all funds (Continued)

C. Leases (continued)

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2012, were as follows:

Year Ended	Governmental
<u>December 31</u>	<u>Activities</u>
2013	\$ 11,867
2014	<u>11,867</u>
Total minimum lease payments	23,734
Less: amount representing interest	<u>(2,129)</u>
Present value of minimum lease payments	<u>\$ 21,605</u>

IV. Long-term debt

General Obligation Notes: The government obtains general obligation notes to provide funds for the acquisition and construction of major capital assets. General obligation notes have been issued for both governmental and business-type activities. The original amount of general obligation notes issued in prior years was \$4,475,000.

General obligation notes are direct obligations and pledge the full faith and credit of the government. These notes are generally issued as 15-20 year notes with varying amounts of principal maturing each year.

As of December 31, 2012, general obligation notes arising from cash basis transactions, payable from governmental fund resources consisted of the following:

<u>Purpose</u>	Interest	
	<u>Rates</u>	<u>Amount</u>
Governmental activities	0.9% to 4.6%	\$ 2,152,760
Business-type activities	0.9%	<u>240,240</u>
		<u>\$ 2,393,000</u>

Interest Rate Management: The Borough has notes outstanding with Delaware Valley Regional Finance Authority (DVRFA) as described below. The DVRFA has issued bonds to provide funds for these loans and has entered into interest rate swap agreements with Bank of America (BANA) and Citibank. The objective is to reduce the costs of participants in the DVRFA Loan Program and to enhance the ability of participants to manage their interest rate risks. The interest rate swaps serve as hedges against swings in the cash flows that would be required to repay outstanding debt.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

IV. Long-term debt (Continued)

Interest Rate Management (continued)

Terms: The significant terms of the interest rate swap was as follows:

<u>Description</u>	<u>Date of Issue</u>	<u>Maturity Date</u>	<u>Principal Outstanding</u>	<u>Type of Note</u>	<u>Rate in effect at year end</u>	<u>Market Value</u>
GO Note	2000	2015	\$ 436,000	Fixed	3.585%	\$ 72,465
GO Note	2002	2022	352,000	Fixed	1.500%	70,843
GO Note	2004	2024	496,000	Fixed	2.400%	77,733
GO Note	2006	2026	680,000	Fixed	4.633%	66,691
GO Note	2008	2028	429,000	Variable	1.164%	91,346
			<u>\$ 2,393,000</u>			<u>\$ 379,078</u>

Interest Rate Risk: The Borough has the option under the loan agreements to pay a variable rate of interest or a fixed rate. If the Borough elects the variable rate, the interest rate, based upon the Securities Industry and Financial Markets Association Municipal Swap Index (the “Municipal Swap Index”), adjusts weekly with a maximum interest rate of 15%. If the Borough elects a fixed rate, the rate, with terms and conditions selected by the Borough, would be set based upon the fixed rate swap market at that time with a new confirm executed by DVRFA under the DVRFA Swap Agreement. The Borough has the option to convert all or a portion of the variable rate notes to a fixed rate at any time to mitigate the exposure to changes in interest rates.

Basis Risk: The Borough does not have a basis risk.

Credit Risk: The Borough is exposed to credit risk on the swaps only when their fair values are negative or liabilities. At December 31, 2012, the swap had a positive fair value and the maximum amount of loss due to credit risk is zero. The long term unsecured, senior debt ratings of DVRFA are currently A2 and A+ by Moody’s and Standards & Poor’s, respectively.

Termination Risk: The Borough is obligated to pay any Termination Payment associated with the portion of the DVRFA Swap Agreement allocable to the applicable note. A Termination Payment may be incurred due to the termination of all or a portion of the DVRFA Swap Agreement with the mutual consent of DVRFA, BANA, Citibank, and the Borough. These termination payments could be triggered in the event of (i) a payment default by the Borough under the Loan Agreement, (ii) a payment default by DVRFA, BANA, or Citibank under the DVRFA Swap Agreement, (iii) the occurrence of events that may precipitate a payment default by DVRFA, BANA, or Citibank or (iv) the downgrading of the long term, unsecured, senior debt ratings of BANA, Citibank, or DVRFA.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

IV. Long-term debt (Continued)

Interest Rate Management (continued)

In all instances of termination, except a payment default on a note converted to a fixed rate, DVRFA would seek to replace the DVRFA Swap Agreement with a new interest rate swap agreement with similar terms and conditions. The amount of the Termination Payment is determined by the market value of the DVRFA Swap Agreement; therefore, the cost or income of the replacement swap should offset the cost or income from the Termination Payment.

DVRFA may not be able to secure the replacement interest rate swap if the swap market is not functioning normally or if DVRFA does not have access to the swap market. If DVRFA was obligated to make a payment and sufficient funds were not available, DVRFA could access each borrower its allocable share of the termination payment.

The estimated Termination Payment (i.e., the market value) for the DVRFA Swap Agreement allocable to the Borough debt as of December 31, 2012, is shown in the table on the previous page. In the event of a Termination Payment, DVRFA would assess the net loss, if any, to the Borough. Any net gain on the Termination Payment allocable to variable rate Notes would be retained by DVRFA.

Rollover Risk: This is the risk that the derivative does not last as long as the associated debt is outstanding. There is rollover risk on the interest rate swaps only to the extent that the swaps may be terminated prior to the maturity of the debt, as described above. Absent a termination event, the swap is schedule to mature at the same time as the related debt.

Market Access Risk: The Borough does not have this risk.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

IV. Long-term debt (Continued)

Changes in Long-Term Liabilities

The following is a summary of changes in long-term debt:

	Balance, <u>January 1, 2012</u>	<u>Additions</u>	<u>Reductions</u>	Balance, <u>December 31, 2012</u>	Due Within <u>One Year</u>
Governmental Activities:					
Capital Lease	\$ 10,399	\$ 33,472	\$ (22,266)	\$ 21,605	\$ 10,462
GO Notes	2,387,120	-	(234,360)	2,152,760	245,360
Compensated Absences	183,447	35,630	(18,839)	200,238	-
Other Post-Employment Benefits	<u>112,414</u>	<u>42,826</u>	<u>-</u>	<u>155,240</u>	<u>-</u>
Governmental activity Long-term liabilities	<u>\$ 2,693,380</u>	<u>\$ 111,928</u>	<u>\$ (275,465)</u>	<u>\$ 2,529,843</u>	<u>\$ 255,822</u>
Business-type Activities:					
GO Notes	<u>\$ 250,880</u>	<u>\$ -</u>	<u>\$ (10,640)</u>	<u>\$ 240,240</u>	<u>\$ 10,640</u>
Business-type activity Long-term liabilities	<u>\$ 250,880</u>	<u>\$ -</u>	<u>\$ (10,640)</u>	<u>\$ 240,240</u>	<u>\$ 10,640</u>

The annual debt service requirements to maturity, including principal and interest, for long-term debt, as of December 31, 2012, are as follows.

Year Ended <u>December 31</u>	Governmental Activities		Business-Type Activities	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2013	\$ 244,800	\$ 83,691	\$ 11,200	\$ 10,170
2014	255,800	74,488	11,200	9,695
2015	269,240	64,870	11,760	9,221
2016	120,680	54,747	12,320	8,723
2017	126,120	50,043	12,880	8,202
2018-2022	714,200	172,183	72,800	32,357
2023-2027	406,080	43,452	87,920	15,740
2028	<u>15,840</u>	<u>671</u>	<u>20,160</u>	<u>853</u>
Total	<u>\$ 2,152,760</u>	<u>\$ 544,145</u>	<u>\$ 240,240</u>	<u>\$ 94,961</u>

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information

A. Risk management

The government is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The Borough participates in the Delaware Valley Insurance Trust pool. The insurance expense for the year ended December 31, 2012 was \$63,989. The pooling agreement permits the pool to make additional assessments to its members. At December 31, 2012, there were no additional assessments due or anticipated; instead the pool declared a dividend of which the Borough's share was \$18,260.

The Borough is also a member of the Delaware Valley Workers' Compensation Trust (D VWCT), a risk retention pool. The insurance expense for the year ended December 31, 2012 was \$49,903. The Trust declared a dividend in 2012. Swarthmore Borough's share of the dividend distribution was \$3,716. At December 31, 2012, there were no additional assessments due or anticipated; an audit of the reported 2012 payroll will be performed during 2012.

B. Contingent liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustments by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

In the normal course of business, there are various relatively minor claims and suits pending against the Borough, none of which materially affect the financial position of the Borough.

C. Employee retirement systems and pension plans

Defined Benefit Pension Plan

The Borough administers two single employer defined benefit pension plans, the Municipal Police Pension Plan and the Employees Pension Plan. All eligible full time police and non-uniform employees participate in the plans, except for employees hired after January 1, 2010. The Employees Pension Plan was closed to new entrants as of January 1, 2010. Following are details of these two plans. The most recent valuation was as of January 1, 2011. Details below are from the valuation.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

C. Employee retirement systems and pension plans (continued)

Plan Description

Swarthmore Borough administers two single employer defined benefit plans to provide pension benefits for employees of the Borough, except for employees hired after January 1, 2010. At January 1, 2011, the plans consisted of the following:

	<u>Police</u>	<u>Employees</u>
Retirees and beneficiaries currently receiving benefits	7	7
Terminated employees entitled to benefits not yet receiving them	-	-
Active employees	<u>9</u>	<u>7</u>
Total membership	<u>16</u>	<u>14</u>

The Employees plan was closed to new entrants as of 1/1/2010.

Description of Municipal Police Pension Plan

The Pension Plan covers all full-time Borough police officers as of the date of hire. The Plan provides retirement, disability and death benefits to plan members and their beneficiaries. Retirement benefits vest after twelve or more years of service to the Borough. A Plan member is eligible to receive normal retirement benefits upon reaching age 55 and 25 years of service at termination. The monthly normal retirement benefit is equal to 50% of the final 36 month average compensation plus a Service Increment Benefit. A Service Increment Benefit is equal to \$100 if participant has at least 26 years of service at retirement. Early retirement is available after 20 or more years of service at termination. The amount of immediate monthly pension is the amount of the deferred monthly pension actuarially reduced to reflect early commencement of benefits. The deferred monthly pension is a percentage of the participant's final 36 month average salary and is payable commencing at the member's projected normal retirement date. The percentage is equal to 50% multiplied by the ratio of the participant's service at termination to projected service at normal retirement.

Member contributions are determined and amended through the Collective Bargaining Agreement. For the year ended December 31, 2012, member contributions were 5% of total compensation. The Plan is subject to the funding and reporting requirements of the Pennsylvania Municipal Pension Plan Funding Standard and Recovery Act (Act 205 of 1984), Act 600, and the Collective Bargaining Agreement. The Plan is governed by Borough Council, which is responsible for the management of plan assets. Benefit provisions have been established through collective bargaining. Administrative costs of the Plan are financed through investment earnings.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

C. Employee retirement systems and pension plans (continued)

Description of Municipal Police Pension Plan (continued)

This plan issues a stand-alone financial statement which can be obtained at the Borough's Administrative Office.

Description of Employees Pension Plan

The Pension Plan covers all eligible full-time Borough employees (excluding police officers), except for employees hired after January 1, 2010. The Employees Pension Plan was closed to new entrants as of January 1, 2010. The Plan provides retirement, disability and death benefits to plan members and their beneficiaries. Retirement benefits vest after five or more years of service to the Borough at termination. A Plan member is eligible to receive normal retirement benefits upon reaching age 58. The monthly retirement benefit is equal to 2.0% multiplied by the final 36 month average compensation multiplied by years of service (25 year maximum). Disability benefits have been revoked as of June 11, 2012 through Borough Council Ordinance No. 1050.

Member contributions are determined and amended through annual resolution of Borough Council. For the year ended December 31, 2012, member contributions were 5% of total compensation. The Borough is required by statute, principally Pennsylvania Act 205, to contribute the remaining amounts necessary to finance the Fund. Benefit and contribution provisions are established by Pennsylvania law and may be amended only as allowed by Pennsylvania law. Administrative costs of the Plan are financed through investment earnings.

This plan issues a stand-alone financial statement which can be obtained at the Borough's Administrative Office.

1. Summary of Significant Accounting Policies and Plan Asset Matters

Basis of Accounting: The plan's financial statements are prepared using the cash basis of accounting. Plan member, employer contributions, benefits and refund are recognized in the period in which the cash is transacted.

Method Used to Value Investments. Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

C. Employee retirement systems and pension plans (continued)

2. Contributions Required and Contributions Made

The Pension Plan funding policy provides for periodic employer contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are sufficient to accumulate sufficient assets to pay benefits when due. Level percentage of payroll employer contribution rates are determined using the entry age normal actuarial funding method as required by Pennsylvania Act 205. The Pension Plan also uses a method defined by Act 205 to amortize the unfunded liability over a defined period.

3. Funded Status and Funding Progress

The funded status of each plan as of January 1, 2011, the most recent actuarial valuation date, is as follows:

	Actuarial Value of <u>Assets</u>	Actuarial Accrued Liability <u>Obligation</u>	Percentage <u>Funded</u>	Unfunded Actuarial Accrued <u>Liability</u>	Accrued Projected Annual Covered <u>Payroll</u>	Liability as a Percentage <u>of Payroll</u>
Police	\$ 2,756,653	\$ 4,131,669	66.72%	\$ 1,375,016	\$ 804,919	170.83%
Employees	1,106,525	1,534,669	72.10%	428,144	414,000	103.42%

The required schedule of funding progress immediately following the notes to the financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial liability for benefits.

4. Annual Pension Cost and Net Pension Obligation

The Borough's annual pension cost and net pension obligation to the Pension Plans for the current year were as follows:

	<u>Police</u>	<u>Employees</u>
Annual required contribution	\$ 252,188	\$ 95,484
Interest on net pension obligation	(6,286)	(4,821)
Adjustment to annual required contribution	<u>9,179</u>	<u>9,862</u>
Annual pension cost	255,081	100,525
Contributions made per MMO	<u>252,188</u>	<u>95,484</u>
Increase (decrease) in pension obligation	2,893	5,041
Net pension obligation (asset), beginning of year	<u>(78,577)</u>	<u>(61,887)</u>
Net pension obligation (asset), end of year	<u><u>\$ (75,684)</u></u>	<u><u>\$ (56,846)</u></u>

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

C. Employee retirement systems and pension plans (continued)

The annual required contribution for the current year was determined as part of the January 1, 2011 actuarial valuation using the following assumptions:

	<u>Police</u>	<u>Employees</u>
Date of Actuarial valuation	1/1/2011	1/1/2011
Investment rate of return	8%	7.75%
Projected salary increases due to inflation	5%	3.5%
Actuarial value of assets	Market Value	Market Value
Cost method	Entry Age Normal	Entry Age Normal
Amortization method	Level Percentage Closed	Level Percentage Closed
Amortization period	15	9
Cost of living increases	Annual with limits	Board discretion

5. Three Year Trend Information

Police

Fiscal Year <u>Ending</u>	Annual Pension Cost (APC)	Percentage of APC <u>Contributed</u>	Net Pension Obligation <u>(Asset)</u>
12/31/2010	\$ 92,482	100%	\$ (81,581)
12/31/2011	211,825	100%	(78,577)
12/31/2012	255,081	100%	(75,684)

Employees

Fiscal Year <u>Ending</u>	Annual Pension Cost (APC)	Percentage of APC <u>Contributed</u>	Net Pension Obligation <u>(Asset)</u>
12/31/2010	\$ 51,458	100%	\$ (62,202)
12/31/2011	105,558	100%	(61,887)
12/31/2012	100,525	100%	(56,846)

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

D. Other Post-Employment Benefits

The Borough administers a public employee retirement, single-employer defined other post-employment benefit plan (OPEB) to provide for certain postretirement healthcare benefits, the Police Post-Retirement Fund.

Plan membership was as follows, per the last actuarial valuation dated January 1, 2011:

Retirees and beneficiaries	
currently receiving benefits	0
Active plan members	<u>9</u>
Total membership	<u>9</u>

Description of the Plan

Through police contract, any officer who retires on a normal or service related disability pension shall receive from the Borough, until the retired officer becomes eligible for Medicare, or until any other source of medical benefits becomes available through employment of the officer or his or her spouse, a benefit equal to the cost of the basic single health coverage provided at the date of retirement.

The Borough shall also extend full coverage for the officer's spouse until the spouse is eligible for Medicare. The maximum benefit period for a spouse shall be ten [10] years with a maximum benefit payment of Two Hundred Fifty Dollars [\$250] per month.

Basic coverage is defined as the medical, vision, and dental plan offered for active employees with no required co-pay. In the event of an officer's death in the line of duty, medical benefits enjoyed by the officer at the time of his or her death shall be continued for the officer's family until the death or remarriage of the widow/widower and until the children reach the age of eighteen, or if a full-time student, age twenty-three. All post-retirement medical benefits will cease if any government-authorized or government-required health plan covering early retirees becomes available, provided that such plan provides the same or better level of coverage.

The plan does not issue a stand-alone financial report.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

D. Other Post-Employment Benefits (continued)

Funding Policy

Retirees are not required to make contributions to this plan. There are no required contributions of the employer. The contribution requirements of the Borough and plan members have been established and may be amended through Board Resolution and Police Labor Contracts. The Borough is accounting for these expenditures of a “pay-as-you-go” basis. For December 31, 2012, the Borough allocated \$32,000 into savings for this plan. The Borough has not established a separate trust for these benefits; therefore, allocated savings for the year are not listed in these notes as “contributions”. The amounts shown as contributions are actual payments of insurance premiums for the year. The annual cost of these benefits in 2012 was \$0. There were no retirees receiving benefits in 2012.

Funding Status and Funding Progress

The funded status of the plan as of January 1, 2011, the most recent actuarial valuation is as follows:

Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability Obligation	Percentage Funded	Unfunded Actuarial Accrued Liability	Accrued Projected Annual Covered Payroll	Liability as a Percentage of Payroll
1/1/2011	\$ -	\$ 338,028	0.00%	\$ 338,028	NA *	0.00%

NA * - Benefits are not pay related

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the Plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

The schedule of funding progress, presented as *required supplemental information* (RSI) following the notes to the financial statements, is to present multiyear trend information about whether the actuarial value of Plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. However, because the Borough maintains no Plan assets, required disclosures over Plan assets is not applicable.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

D. Other Post-Employment Benefits (continued)

Funding Status and Funding Progress (continued)

Projections of benefits are based on the types of benefits provided under the substantive plan at the time of each valuation and on the pattern of sharing of benefit costs between the employer and plan members to that point, and the projections of benefits for financial reporting purposes do not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future.

Annual OPEB Cost and Net OPEB Obligation

The Borough's annual OPEB cost is calculated based on the *annual required contribution* (ARC) of the employer, an amount actuarially determined in accordance with the parameters of the GASB Standards Codification. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period of 30 years. The following table illustrates the components of the Borough's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the Borough's net OPEB obligation:

	<u>Police OPEB</u>
Annual required contribution	\$ 46,159
Interest on net pension obligation	8,993
Adjustment to annual required contribution	<u>(12,326)</u>
Annual pension cost	42,826
Contributions made	<u>-</u>
Increase (decrease) in pension obligation	42,826
Net pension obligation (asset), beginning of year	<u>112,414</u>
Net pension obligation (asset), end of year	<u>\$ 155,240</u>

Actuarial calculations reflect a long-term perspective, and consistent with that perspective, actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. The January 1, 2011 actuarial valuation used the following assumptions:

	<u>Police OPEB</u>
Date of actuarial valuation	1/1/2011
Investment rate of return	5%
Actuarial asset value	Market Value
Cost method	Projected Unit Credit
Amortization method	Level Dollar - Open
Amortization period	30

Healthcare trend rate: 10% decreasing 1% per year until an ultimate of 5% is reached.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

D. Other Post-Employment Benefits (continued)

Three Year Trend Information

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension Obligation <u>(Asset)</u>
12/31/2010	\$ 45,363	31%	\$ 68,279
12/31/2011	44,135	9%	112,414
12/31/2012	42,826	0%	155,240

E. Subsequent Events

The Borough has evaluated events and transactions for potential recognition or disclosure in the financial statements through June 25, 2013, which is the date the statements were available for release. No subsequent events have been recognized or disclosed.

F. New Accounting Pronouncements

Statement No. 61- *The Financial Reporting Entity* was issued in November 2010. This statement modifies certain requirements for inclusion of component units in the financial reporting entity. For organizations that previously were required to be included as component units by meeting the fiscal dependency criterion, a financial benefit or burden relationship also would need to be present between the primary government and that organization for it to be included in the reporting entity as a component unit. Further, for organizations that do not meet the financial accountability criteria for inclusion as component units but that, nevertheless, should be included because the primary government's management determines that it would be misleading to exclude them, this statement clarifies the manner in which that determination should be made and the types of relationships that generally should be considered in making the determination. GASB Statement No. 61 is effective for financial statements for fiscal years beginning after June 15, 2012. Earlier application is encouraged.

Swarthmore Borough previously reported the Swarthmore Fire & Protective Association as a component unit. This Fire Company no longer meets the revised definition of a component unit and has been removed from these statements.

SWARTHMORE BOROUGH

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2012

V. Other information (Continued)

F. New Accounting Pronouncements (continued)

Statement No. 63 - *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, was issued in June 2011. This Statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements—and Management’s Discussion and Analysis—for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. This statement only applies to full accrual accounting – governmental activities, business-type activities, proprietary funds, and fiduciary funds. GASB Statement No. 63 is effective for financial statements for fiscal years beginning after December 15, 2011.

Statement No. 65 - *Items Previously Reported as Assets and Liabilities*, was issued in March 2012. This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. GASB Statement No. 65 is effective for financial statements for fiscal years beginning after December 15, 2012. Earlier application is encouraged.

Under these Statements, deferred outflows and inflows have been defined as relating to Service Concession Arrangements and Hedging Derivative Instruments, Debt Issuance and Costs, Nonexchange Transactions, Sales of Future Revenues, Leases, Insurance Activities, Lending Activities, Commitment Fees, Purchase of a Loan, Mortgage Banking, and Regulated Operations.

The Borough had no deferred outflows or inflows as defined above. Net Asset accounts have been renamed Net Position to comply with this standard.

REQUIRED SUPPLEMENTAL INFORMATION

SWARTHMORE BOROUGH

REQUIRED SUPPLEMENTAL INFORMATION – EMPLOYEES PENSION PLAN

DECEMBER 31, 2012

SCHEDULE OF FUNDING PROGRESS

Valuation <u>Date</u>	Actuarial Value of <u>Assets</u>	Actuarial Accrued Liability <u>Obligation</u>	Percentage Funded	Unfunded Actuarial Accrued <u>Liability</u>	Accrued Projected Annual Covered <u>Payroll</u>	Liability as a Percentage <u>of Payroll</u>
1/1/2007	\$ 1,246,311	\$ 1,237,510	100.71%	\$ (8,801)	\$ 425,442	-2.07%
1/1/2009	943,283	1,542,001	61.17%	598,718	432,614	138.40%
1/1/2011	1,106,525	1,534,669	72.10%	428,144	414,000	103.42%

**SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER
AND OTHER CONTRIBUTING ENTITIES**

Calendar <u>Year</u>	Annual Required <u>Contribution</u>	Contributions From <u>Employer</u>	Percentage <u>Contributed</u>
2007	\$ 43,366	\$ 43,366	100%
2008	49,641	49,641	100%
2009	48,723	48,723	100%
2010	51,238	109,713	214%
2011	105,243	105,243	100%
2012	95,484	95,484	100%

SWARTHMORE BOROUGH

REQUIRED SUPPLEMENTAL INFORMATION – POLICE PENSION PLAN

DECEMBER 31, 2012

SCHEDULE OF FUNDING PROGRESS

Valuation Date	Actuarial Value of Assets	Actuarial	Percentage Funded	Unfunded	Accrued	Liability as a Percentage of Payroll
		Accrued Liability Obligation		Actuarial Accrued Liability	Projected Annual Covered Payroll	
1/1/2007	\$ 3,590,477	\$ 3,468,256	103.52%	\$ (122,221)	\$ 651,335	-18.76%
1/1/2009	2,491,695	3,773,230	66.04%	1,281,535	752,276	170.35%
1/1/2011	2,756,653	4,131,669	66.72%	1,375,016	804,919	170.83%

**SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER
AND OTHER CONTRIBUTING ENTITIES**

Calendar Year	Annual	Contributions	Percentage Contributed
	Required Contribution	From Employer	
2007	\$ 98,166	\$ 98,166	100%
2008	82,740	82,740	100%
2009	88,684	88,684	100%
2010	92,480	174,005	188%
2011	208,821	208,821	100%
2012	252,188	252,188	100%

SWARTHMORE BOROUGH

REQUIRED SUPPLEMENTAL INFORMATION – POLICE OPEB

DECEMBER 31, 2012

SCHEDULE OF FUNDING PROGRESS

Valuation <u>Date</u>	Actuarial Value of <u>Assets</u>	Actuarial Accrued Liability <u>Obligation</u>	Percentage Funded	Unfunded Actuarial Accrued <u>Liability</u>	Accrued Projected Annual Covered <u>Payroll</u>	Liability as a Percentage <u>of Payroll</u>
1/1/2011	\$ -	\$ 338,028	0.00%	\$ 338,028	NA *	0.00%

NA * - Benefits are not pay related

**SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER
AND OTHER CONTRIBUTING ENTITIES**

Calendar <u>Year</u>	Annual Required <u>Contribution</u>	Contributions From <u>Employer</u>	Percentage <u>Contributed</u>
2009	\$ 38,651	\$ 11,801	31%
2010	46,159	3,934	9%
2011	46,159	-	0%
2012	46,159	-	0%

SWARTHMORE BOROUGH

STATEMENT OF FIDUCIARY NET POSITION – CASH BASIS
FIDUCIARY FUNDS

DECEMBER 31, 2012

	<u>Pension Trust Funds</u>			<u>Agency Funds</u>	<u>Total</u>
	<u>Police Pension</u>	<u>Employees Pension</u>	<u>Total</u>		
<u>ASSETS</u>					
Cash	\$ 22,700	\$ 12,598	\$ 35,298	\$ 3,267	\$ 38,565
Receivables	22,510	10,984	33,494	-	33,494
Investments, at fair value					
Mutual funds-Fixed income	1,053,398	537,753	1,591,151	-	1,591,151
Mutual funds-Equity	1,490,929	605,883	2,096,812	-	2,096,812
Mutual funds-International equity	611,467	255,934	867,401	-	867,401
Total Investments	<u>3,155,794</u>	<u>1,399,570</u>	<u>4,555,364</u>	<u>-</u>	<u>4,555,364</u>
 TOTAL ASSETS	 <u>3,201,004</u>	 <u>1,423,152</u>	 <u>4,624,156</u>	 <u>3,267</u>	 <u>4,627,423</u>
 <u>LIABILITIES</u>					
 Due to other funds	 <u>-</u>	 <u>-</u>	 <u>-</u>	 <u>3,267</u>	 <u>3,267</u>
 <u>NET POSITION</u>					
Net Position - Restricted for:					
Pension benefits	3,201,004	1,423,152	4,624,156	-	4,624,156
Post-retirement benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL NET POSITION	 <u>\$ 3,201,004</u>	 <u>\$ 1,423,152</u>	 <u>\$ 4,624,156</u>	 <u>\$ -</u>	 <u>\$ 4,624,156</u>

SWARTHMORE BOROUGH

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION – CASH BASIS
FIDUCIARY FUNDS

DECEMBER 31, 2012

	<u>Pension Trust Funds</u>		
	<u>Police Pension</u>	<u>Employees Pension</u>	<u>Total</u>
Additions			
Contributions			
Municipal contributions	\$ 153,093	\$ 67,990	\$ 221,083
Employee contributions	42,780	21,400	64,180
State contributions	61,909	27,494	89,403
Total Contributions	<u>257,782</u>	<u>116,884</u>	<u>374,666</u>
Investment Earnings			
Net appreciation (depreciation) in fair value of investments	287,730	117,919	405,649
Interest	62,065	27,471	89,536
Total Investment Earnings	349,795	145,390	495,185
Less: investment expense	(22,851)	(10,149)	(33,000)
Net Investment Earnings	<u>326,944</u>	<u>135,241</u>	<u>462,185</u>
Total Additions	<u>584,726</u>	<u>252,125</u>	<u>836,851</u>
Deductions			
Administrative expense	9,891	4,015	13,906
Benefits	219,119	66,281	285,400
Total Deductions	<u>229,010</u>	<u>70,296</u>	<u>299,306</u>
Change in Net Position	355,716	181,829	537,545
Net Position - Restricted for Pension Benefits:			
Beginning of Year	<u>2,845,288</u>	<u>1,241,323</u>	<u>4,086,611</u>
End of Year	<u>\$ 3,201,004</u>	<u>\$ 1,423,152</u>	<u>\$ 4,624,156</u>