

**BOROUGH OF SWARTHMORE  
APPLICATION FOR BUILDING PERMIT**

PERMIT # \_\_\_\_\_

121 Park Ave, Swarthmore, PA 19081  
(p) 610-543-4599 / (f) 610-543-1833

**SECTION 1. PROPERTY AND OWNERSHIP INFORMATION**

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

Property Location (if different from above): \_\_\_\_\_

Ownership (Please circle one): Private (Individual, Corporation, Nonprofit, etc.) / Public (Federal, State, or Local Government)

**SECTION 2. DESCRIPTION OF PROPOSED IMPROVEMENT**

Type of Improvement	Principal Type Of Frame	Proposed Use – For Demolition most recent use	
1. <input type="checkbox"/> New Building	<input type="checkbox"/> Masonry	<b>Residential</b>	<b>Non-Residential</b>
2. <input type="checkbox"/> Addition	<input type="checkbox"/> Wood	<input type="checkbox"/> One Family	<input type="checkbox"/> Church, other Religious Sect
3. <input type="checkbox"/> Alteration	<input type="checkbox"/> Structural	<input type="checkbox"/> Two or More Family	<input type="checkbox"/> Service Station, Repair Garage
4. <input type="checkbox"/> Repair, Replacement	<input type="checkbox"/> Steel	# of units _____	<input type="checkbox"/> Office, Bank, Professional
5. <input type="checkbox"/> Demolition	<input type="checkbox"/> Reinforced	<input type="checkbox"/> Hotel, motel dormitory	<input type="checkbox"/> School, Library, other Educational
6. <input type="checkbox"/> Foundation Only	<input type="checkbox"/> Concrete	# of units _____	<input type="checkbox"/> Mercantile, Stores
7. <input type="checkbox"/> Fence	<input type="checkbox"/> Other _____	<input type="checkbox"/> Garage	<input type="checkbox"/> Public Utility
8. <input type="checkbox"/> Shed, Garage	_____	<input type="checkbox"/> Carport	<input type="checkbox"/> Hospital, Institutional
9. <input type="checkbox"/> Interior Alteration			<input type="checkbox"/> Tanks, Towers
10. <input type="checkbox"/> Roofing/Siding			<input type="checkbox"/> Other _____
11. <input type="checkbox"/> Solar Panels			
12. <input type="checkbox"/> Driveway/Sidewalk		<b>International Energy Code</b>	
13. <input type="checkbox"/> Other _____		<b>Compliance</b>	<input type="checkbox"/> ResCheck <input type="checkbox"/> ComCheck

**If New Construction (New building, addition or shed/garage)**

General description: \_\_\_\_\_

Proposed use: \_\_\_\_\_

Area (sq.ft.) to be disturbed: \_\_\_\_\_ Number of trees to be removed, if any: \_\_\_\_\_

The following must be sealed and submitted **in duplicate** with the application:

- Site plan to scale showing the size and location of existing and proposed structures and other impervious surfaces on the site, distances from lot lines, established and proposed finished grades, and major topographic features including slopes in excess of 15%, areas of significant vegetation, permanent or intermittent streams, floodplains, and wetlands.
- Building construction plans sealed by a registered architect or engineer in sufficient detail to determine compliance with applicable Borough codes.
- Description of methods to be used for the management of storm water and control of sedimentation and erosion. Additional plans may be required depending on scope of the proposed improvement.

**Fence**

General description: \_\_\_\_\_

Application is for:      To Construct \_\_\_\_\_      To Replace \_\_\_\_\_

Height of fence: \_\_\_\_\_ Fencing Material: \_\_\_\_\_

The following must be submitted with the application:

- Site plan to scale showing the location of the fence, verification of placement of finished side, and all proposed gates and openings.
- Certified survey OR photographic proof of boundary marker installed by a surveyor OR photographic proof of boundary markers approved in writing by any neighbor whose property adjoins the proposed fence.
- Copy of written notice of intention to install a fence sent to adjoining property owners.

**SECTION 3. ARCHITECT AND CONTRACTOR INFORMATION**

Architect Name: \_\_\_\_\_

Architect Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone /Pager Number(s): \_\_\_\_\_ / \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone /Pager Number(s): \_\_\_\_\_ / \_\_\_\_\_

**SECTION 4. PERMIT INFORMATION**

Date of application: \_\_\_\_\_

Contractor's Insurance Company: \_\_\_\_\_

Cost of permitted work: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

*(Application can be signed by architect, contractor, or property owner)*

**\*\*The right is reserved to revoke this permit if it appears that the information and/or signature/name have been obtained by fraud or misrepresentation, or if the Zoning Ordinance is violated.**